

## SELLER'S HOME CLOSING CHECKLIST

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- Have you removed all your personal property items?
- Have you left the property in the condition you promised you would?
- Is the Sale Price and payoff information correct on your closing documents?
- Were you given credit for any items agreed upon to be credited to your account?
- Is a satisfaction of mortgage or payoff document being prepared for your old loan?
- If you will be signing a Bill of Sale for personal property items, are those correct?
- Are the prorations correct? Check the dates on these debit and credit items.
- Do you know what day you must vacate the property? Is it the day of closing?
- Have you agreed to perform any repairs or other work before or after closing?
- Are the title and closing costs as you understood them to be?
- Is the attorney fee, closing agent, transfer tax, or title insurance fees correct?
- Did you correctly make any disclosures as required by your state or federal law to the new buyer? Or, did you sell the property in "as is" condition?

- If there was a Realtor involved in the sale, is that fee correct?
- Is any money being held back in escrow on your behalf? If so, how and when will it be released?